



# UGANDA INDUSTRIAL RESEARCH INSTITUTE

*"A Lead Agency in Industrialisation of Uganda"*



## Invitation To Pre-Qualify For Supplies, Services And Works

**UIRI/PRQ/2024-2025/00001/01**

The Uganda Industrial Research Institute (UIRI), is Uganda Government's lead agency for industrialization, is implementing strategies and measures aimed at transforming industry in Uganda.

UIRI intends to pre-qualify bidders to provide works, services and supplies for a two-year period for the financial years **2024/2025 - 2025/2026**. UIRI invites interested qualified bidders to submit sealed pre-qualification bids for the following categories of supplies, services or works;

### CATEGORY A: SUPPLIES

LOT NO.	ITEM
1.	Supply of Industrial Machinery and Equipment
2.	Supply of Laboratory Equipment , Instruments and Consumables
3.	Supply of Machinery Spares Parts , Accessories and Hand tools
4.	Supply of Raw Materials and Consumables for Food Processing, Ceramics, Paper Pilot Plant and Essential Oil Project Farm Inputs & Pesticides, Textile & Textile Laboratory
5.	Supply of Packaging Materials and Equipment
6.	Supply of office Equipment, Stationery , Toner, Furniture & Fittings
7.	General Goods and Supplies,
8.	Industrial Electrical Materials and Spares
9.	Building and Hardware Materials
10.	Supply, Installation of ICT Hardware & Software

### CATEGORY B: SERVICES

LOT NO.	ITEM
1.	Auctioneers
2.	Catering and decoration Services
3.	Fumigation, Garbage collection & Disposal
4.	Cleaning, Gardening, compound design and maintenance
5.	Customs Clearing & Forwarding
6.	ICT Software Licensing & Internet Service Provision
7.	Repair & Maintenance of Printers, Photocopiers and other ICT Equipment
8.	Crane hire and handling services
9.	Valuation of Assets
10.	Architectural and Construction supervision

11.	Legal services
12	Car Washing Services
13	Business administration, Human Resource, Finance & Strategic Management Consultancy services
14	Medical, Para-medical & Dental
15	Feasibility Studies, Project Planning & Monitoring Services
16	Land Surveying
17	Engraving
18	Events management and Public Relations
19	Hotel & Conference facilities
20	Insurance Services (Vehicle,Medical,Property & Workman's Compensation)
21	Maintenance & repair of communication equipment
22	Maintenance and Repair of Laboratory Equipments & Instruments
23	Maintenance, Repair and Servicing of Transformers & Electrical Power Stabilizer
24	Maintenance ,Repair and Servicing of Machinery & Equipment
25	Maintenance & repair of office equipment and tools
26	Maintenance & Repair of Motor Vehicles & Cycles
27	Motor vehicle hire services
28	Printing, art and design of labels
29	Secretarial, printing, binding & photocopying services
30	Training – Provide Trainings in different fields
31	Transportation (short and long haulage)
32	Designing, Printing & Branding
33.	Advertising and Media
34.	Air Ticketing

### **CATEGORY C: WORKS**

<b>LOT NO.</b>	<b>ITEM</b>
1.	Construction and Renovation of Buildings
2.	Water infrastructure installation and maintenance
3.	Electrical installation and maintenance
4.	Minor civil works
5.	Drilling & Hydrological Surveys

Pre-qualification submissions will be evaluated in accordance with the Public Procurement and Disposal of Public Assets Act, 2003 of the Government of Uganda. Pre-qualification is open to all eligible bidders. No preference or reservation scheme will apply.

Interested eligible bidders may obtain further information from the Uganda Industrial Research Institute and inspect the pre-qualification documents at the Procurement and Disposal Unit, from **8:30 am to 5:00 pm** during working days.

The pre-qualification documents in **English** may be purchased by interested bidders on the submission of a **written application** to the **Procurement and Disposal Unit** and upon payment of a non-refundable fee of **UGX. 100,000/=**. The interested bidders should go to UIRI Accounts office to get a Payment Registration Slip that will be used to pay for the prequalification document at any Bank of their choice. Bidders may also get a Payment Registration Slip directly from the URA portal.

The document will be issued to buyers upon presentation of the **application letter** and **payment receipt**. No liability will be accepted for loss or late delivery.

Pre-qualification submissions must be delivered to the address below at or before **11:00 am** on **Wednesday 24<sup>th</sup> July, 2024**. Late submissions shall be rejected.

Bids will be opened in the presence of the bidders' representatives, who choose to attend at the address below at **11:30 am (EAT)** on **Wednesday 24<sup>th</sup> July, 2024 UIRI Conference Hall**

**Uganda Industrial Research Institute**

**Plot 42A Mukabya Close,**

**Nakawa Industrial Area**

**P.O Box 7086 (Kampala)**

**Tel: + 256 414 286 124/245**

The planned procurement schedule (subject to changes) is as follows:

<b>Activity</b>	<b>Date</b>
a. Publish bid notice	Monday 24 <sup>th</sup> June,2024
b. Bid closing date	Wednesday 24 <sup>th</sup> July ,2024
c. Evaluation process	Wednesday 24 <sup>th</sup> July,2024 – Friday 23 <sup>rd</sup> August,2024
d. Display and communication of prequalification list	Friday 6 <sup>th</sup> September, 2024

Uganda Industrial Research Institute reserves the right to accept or reject any application.

**EXECUTIVE DIRECTOR**